# **Corporate Policy**



## Motivated employees, consistent corporate processes and a continuous development contribute significantly to the long-term success of the company.

#### Integrated management system

We have an integrated quality, environmental, energy and information security management system, which we refine on a continual basis. We have an integrated quality, environmental and energy management system, which we refine on a continual basis. The necessary financing, human resources, specialist knowledge and structures are provided for this purpose. Clear competences and responsibilities are defined in the company organisation. Quality, environmental protection, occupational safety and energy efficiency are anchored as equally important corporate principles.

#### Satisfied customers

Our customers measure us by the fulfilment of their requirements and expectations. Our goal is to convince all customers with high product quality, delivery capability and development competence. Our Key Account Managers (Customer Representatives) and Product Managers (Product Safety & Product Conformity Representatives/PSCR) are trendsetters for our organisation in terms of customer needs and market developments.

#### Quality, environmental protection, occupational safety as well as energy efficiency and information security as equally important corporate principles

Quality, environmental protection, occupational safety as well as energy efficiency encompass and information security all processes and behaviours in the company.

With our clearly formulated quality strategy: "Preventive quality management to achieve the 0-error target" with detailed error analysis and sustainable corrective measures at the point of origin, all company processes are consistently geared towards error prevention. We produce on modern and energy-efficient production facilities in an environmentally friendly and resource-saving manner and contribute to leaving our next generation an environment worth living in. In addition to complying with regulations and legal requirements, our goal is to be a role model and to avoid any waste through further measures.

To maintain the health and physical integrity of our employees, our workplaces comply with the valid rules on occupational safety and health protection. The workplaces are continuously checked for ergonomic optimisation possibilities. In addition, we sponsor compensatory programmes to promote physical fitness.

As an automotive supplier, we operate in a competitive global market. The implementation of demanding objectives and their regular monitoring ensures that successful corporate development is also realised in this environment. Potential for improvement is consistently implemented. This ensures the effectiveness of the installed management system.

#### **Code of Conduct**

With our Code of Conduct, we commit ourselves to compliance responsibility, to our social and societal responsibility and to the principles of fair competition. Our actions are guided by generally applicable ethical values and principles, in particular integrity, probity, respect for human dignity and anti-discrimination.

#### **Responsibility, motivation and powers**

Personal responsibility, motivation and qualification of our employees are essential prerequisites for the realisation of our corporate goals. In an open and cooperative corporate culture, people support each other and treat each other fairly. Every single employee as well as the management contributes to living and strengthening this culture and the cohesion of the company. Risks, errors or other grievances of any kind are to be remedied immediately within the scope of the respective powers or reported to the next management level. Our managers must live up to their role model function. Anyone who appears on behalf of E. WINKEMANN to the outside world bears responsibility as a representative of the company.

#### WVP WINKEMANN Improvement Process

Through cross-divisional WVP projects, we work on the continuous and sustainable improvement of our products and processes. Every employee is encouraged to participate in the WINKEMANN improvement process with constructive ideas, contributions and solutions. Only through a continuous improvement process in all areas jobs can be preserved and the company aligned for the future.

#### Suppliers

We expect our suppliers to respect and comply with our corporate principles. We secure our requirements with agreements and contracts and at the same time offer planning security. When selecting purchased services, we observe our own corporate principles in terms of quality, occupational safety, environment and energy.

We work exclusively with certified suppliers who meet our standards.

### Communication, information security and data protection

We maintain a cooperative relationship with authorities and an open dialogue with our employees. Our website contains all information relevant to the public.

Personal data and confidential documents/information are handled sensitively in accordance with legislation and regulatory requirements and guidelines.

#### **Business secrets**

The company respects and safeguards all company and business secrets. Confidential information as well as confidential documents may not be disclosed to third parties without authorisation or made accessible in any other way, unless a corresponding authorisation has been granted, the information is publicly accessible or an enforceable decision by an authority or a court justifies this.

Plettenberg, February 2023

Markus Kloke Chairman of the Board

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Jürgen Westphal Managing Director

..... Thomas Russe Management Representative